



Evaluation Form for Accredited institutions by ACTD  
This form is to be filled out by students or participant's in  
study stages or training programs and educational activities.

<i>GENERAL INFORMATION</i>			
Name of institutions			
ACTD accreditation No	<i>If you don't know the number, no problem, you can leave it blank</i>		
Country of Registration			
Student's name ( The name of the student submitting this form)	<i>This name will not be provided to the administration of the institute and will remain hidden</i>		
Student's Email			
Student's Mobile phone	+	Nationality	
<i>Information about the type of training within the institute</i>			
Have you followed a full study program or fixed- term training courses? (please explain)			
What is the name of the study stage, training program or course that you followed?			

# American Council of Training and Development

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File No. 0450627025



What is the total duration of the study that you followed?										
Have you finished the study stage or course or are you still in progress?										
What is the name of the certificate that you have or will receive?										
How did you participate in the training program or study stage?	Attendance	Online	Both (Attendance + Online )							
What is the number of lecturers in the training program or study stage that you followed?										
<p><b>Regarding the place of training and the campus of the institution</b>  <i>(If you participate in the attendance system within the institution)</i>  <b>Give the evaluation score on each attached question (from to 1 To 10 )</b></p>										
How safe you feel safe on the institution campus?	1	2	3	4	5	6	7	8	9	10
How safe do you feel about disease and public health on campus?	1	2	3	4	5	6	7	8	9	10
How crowded are the facilities at this institution?	1	2	3	4	5	6	7	8	9	10
How easy is it obtain necessary resources from the institution library ?	1	2	3	4	5	6	7	8	9	10
how could rate the maintenance culture of this institution?	1	2	3	4	5	6	7	8	9	10
<p><b><i>Do not answer the previous section if you are participating online only</i></b></p>										



<p align="center"><b>Regarding the institution and its educational methods</b>  <b>Give the evaluation score on each attached question (from to 1 To 10 )</b></p>										
How good is the teaching at this institution?	1	2	3	4	5	6	7	8	9	10
To what extent does this institution possess training experience in its field of specialization?	1	2	3	4	5	6	7	8	9	10
How satisfied are you with the policies that this institution sets?	1	2	3	4	5	6	7	8	9	10
How likely are you to continue attending this institution in other programs ?	1	2	3	4	5	6	7	8	9	10
How likely are you to recommend this institution to others?	1	2	3	4	5	6	7	8	9	10
Overall how are satisfied are you with your experience at this institution ?	1	2	3	4	5	6	7	8	9	10
What is the degree to which this institution is distinguished from similar institutions?	1	2	3	4	5	6	7	8	9	10
Does this institution follow educational standards that are equivalent to educational institutions in neighboring countries?	1	2	3	4	5	6	7	8	9	10
Do you think this institution deserves to remain in the ACTD accreditation network ?	1	2	3	4	5	6	7	8	9	10



<b>Regarding the lecturers and teachers of the institution</b> <b>Give the evaluation score on each attached question (from to 1 To 10 )</b>										
Was the teachers prepared for the class and for the teaching materials?	1	2	3	4	5	6	7	8	9	10
Do the teachers give clear and concise directions and explain expectations about assignments and tests ?	1	2	3	4	5	6	7	8	9	10
Do teachers allow interaction within the lesson?	1	2	3	4	5	6	7	8	9	10
Are teachers flexible and adapted to the individual needs of the students?	1	2	3	4	5	6	7	8	9	10
Do the teachers have good time management and give the curriculum within the specified time?	1	2	3	4	5	6	7	8	9	10
Do teachers plan class time and assignments that help students solve problems?	1	2	3	4	5	6	7	8	9	10
Do teachers listen and understand the students' point of view?	1	2	3	4	5	6	7	8	9	10
Do teachers respect students and respond to their educational needs?	1	2	3	4	5	6	7	8	9	10
<b>Regarding the training programs or study stages</b> <b>Give the evaluation score on each attached question (from to 1 To 10 )</b>										
Is the length of the courses appropriate to cover content ?	1	2	3	4	5	6	7	8	9	10
Did you obtain new information by following the training program in this institution?	1	2	3	4	5	6	7	8	9	10

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What is your assessment of the overall quality of the equipment used in the training programs?	1	2	3	4	5	6	7	8	9	10
Do you think that the training programs in this institution were more distinguished from similar institutions ?	1	2	3	4	5	6	7	8	9	10
Was the educational result you got worth the money you paid ?	1	2	3	4	5	6	7	8	9	10

***Describe any positive and/or negative aspects of your experience at this institution***

***Do you have any comments you would like to add or say?***

## ***DECLARATION***

- ACTD accreditation for institutions is a non-governmental process that accredit training providers that meet the international standards and the ACTD standards.
- ACTD is an accreditation body and not a student complaints appeal committee. and it's not a mediator for student complaints against training providers.
- ACTD cares that accredited institutions maintain their quality and continue to meet ACTD accreditation standards. for that ACTD accreditation board will evaluate complaints against training institutions in connection with the annual review of re accreditation or renewal processes.

Name and signature	Date	<b>This form can be sent to ACTD directly by the student, or through the administration of the institution.</b>

Please Resend this form to: [evaluation@actd.us](mailto:evaluation@actd.us)  
This form is available online at: <https://www.actd.us/evaluation/>